

BLOXHAM PARISH COUNCIL

MONDAY 6 DECEMBER 2021

Clerk & Responsible Financial Officer
Theresa Goss
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Middleton Cheney
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30 November 021

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 6 December 2021 at 7.30pm** at Jubilee Hall, Barley Close, Bloxham to consider the business set out in the Agenda below and you are summoned to attend.

The District Councillors Mike Bishop, Andrew McHugh and Adam Nell and County Councillor Kieron Mallon are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

There will be Covid-19 safety measures in place and these will be made clear at the meeting. All attendees should bring a mask/face covering.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.
7:30pm

2. **Apologies for absence** - To receive any apologies for absence from the meeting.

Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.

7:30pm

3. **Declarations of Interest**

(a) *To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*

(b) *To consider any Dispensation Requests received by the Parish Clerk and not previously considered.*

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.

7:30pm – 7:35pm

4. **Minutes** - To confirm the minutes of the meetings held on 1 November 2021. **(Attached)**
7:35pm – 7:40pm
5. **Matters Arising** - To discuss any issues arising from the minutes of 1 November 2021.
7:40pm – 7:45pm
6. **Chairman’s Announcements**
7:45pm – 7:50pm
7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.
7:50pm – 8:00pm
8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.
8:00pm – 8:10pm
9. **Village Matters**
 - i) St Mary’s Church, Burial Ground – To discuss the issue of available grave space in the village.
 - ii) No Dog Fouling Signs – To consider a request for ‘No Dog Fouling’ signs on the green in Gascoigne Way and along footpath which runs across the land next to Bloxham Mill, from Milton Road to Barford Road.
8:10pm – 8:25pm
10. **Planning**
 - i) Planning Applications – To note the planning applications considered by the Parish Council since the last meeting. **(Report to follow)**
 - ii) Results of Planning Applications – To note decisions made by Cherwell District Council since the last meeting of the Parish Council. **(Report to follow)**
 - iii) 21/02994/F & 21/02995/LB, Bloxham School, Banbury Road, Bloxham – To discuss the applications and review the Parish Council’s response regarding alterations to main access and associated alterations to pavement, removal of a section of boundary wall, provision of new car parking and drop off/pick up area, alterations to existing car park, landscaping and associated works.
8:25pm – 8:40pm
11. **Financial Matters**
 - i) Accounts for Payment and Income - To approve the accounts for payment and note the income since the last meeting. **(Report to follow)**
 - ii) Grant Applications, Budget and Precept 2022/2023 – To consider the grant applications for 2022/2023 and approve the Budget and Precept for 2022/2023. **(Report to follow)**
8:40pm – 9:00pm
12. **Parish Council Matters**
 - i) Vacancies – To consider applications for co-option onto the Parish Council.
 - ii) Delegated Powers to the Clerk – To discuss delegating Parish Council powers to the Clerk, in the event that Parish Council meetings cannot be held.
 - iii) Co-option Procedure/Procedure for Election 2022 – To consider adopting a Co-option Procedure and a procedure for raising awareness in the village, of the Parish Council Elections in May 2022. **(Report to follow)**

- iv) Staffing Committee – To review the membership of the Staffing Committee.
 - v) Civility and Respect Project – To note the work of the Civility and Respect Project. **(Information previously circulated)**
9:00pm – 9:25pm
13. **Correspondence** – Items of correspondence will be circulated to members. **9:25pm – 9:30pm**
14. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for items numbered 15, 16 & 17 on the grounds that it could involve the likely disclosure of private and confidential information.
9:30pm
15. **Jubilee Park, Play Equipment** – To agree a quote from Kompan to repair to the rope swing. **(Report to follow)**
9:30pm – 9:35pm
16. **Bloxham Recreation Ground Pavilion** – To consider quotes for works to Bloxham Recreation Ground Pavilion. **(Report to follow)**
9:35pm – 9:40pm
17. **Jubilee Hall Project** – To receive an update on the project.
9:40pm – 9:45pm
18. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.30pm at St Mary's Parish Rooms, High Street, Bloxham.
- Monday 10 January 2022
 - Monday 7 February 2022
 - Monday 7 March 2022
- 9:45pm**
19. **Items for the Future Agendas/Items of Information**
- New bench in Gascoigne Way
- 9:45pm**

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am. Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.

Next Session: Cancelled until further notice

All reports and minutes are available on the Parish Council website www.bloxhamparishcouncil.co.uk